

# Tier II Reporting Update



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# 2014 Reporting Season

- Opened January 1, 2015
- Closes March 1, 2015
- 26 days remaining as of 2/4/15

Hazardous materials facility fees are now in effect



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# Hazardous Materials Facility Fee Structure

- \$50 per Hazardous Substance
  - As defined in 29 C.F.R. 1910.1200(c)
- \$90 per Extremely Hazardous Substance
  - As defined in 40 C.F.R. Part 355, Appendix A or B
- Total fees capped at \$5,000 *per entity*



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# Exempt from Fees

## EXEMPTION FROM FEES DOES NOT AFFECT REQUIREMENT TO FILE!

- Family farm enterprises (USDA definition)
- State and local government facilities
  - Federal facilities included under immunity
- Nonprofit corporations
- Commercial fuel stations (fuel for retail sale only, NCDOR definition)
- Motor vehicle dealerships



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# E-Plan Reporting System

- System of record for 2014
- Three optional one-year extensions
- Recommended by EPCRA Committee
- Used by NC facilities and first responders for over seven years

www.erplan.net



The screenshot shows the homepage of the E-Plan's Online Tier II Reporting System. At the top, there are logos for E-Plan, UT DALLAS, and the State of Texas. Below the logos, there are links for "Submission Home", "Manage Submission", and "Logout". The main content area is divided into three sections: a welcome message, important notes, and a sign-in section. The welcome message states that the system allows users to create reports for filing to their state and provides instructions on how to use the system. The important notes section lists three key points: 1) In the filing year 2013, UT Dallas will institute an administrative charge for organizations that use E-Plan for filing online Tier II reports. 2) Detailed instructions including how and where to pay online payment are available. 3) On July 13, 2012, EPA published a final rule to revise Tier II reporting form. The sign-in section includes fields for "NCEMTeAccount" and "Password", with links for "Forgot Access ID" and "Forgot Password". There is a "Sign In" button and links for "New to E-Plan?" and "Create An Account".

**Welcome to E-Plan's Online Tier II Reporting System**

This easy E-Plan online reporting system will allow you to create a report you can submit to your state to meet their requirement for filing of (SARA Title II) Tier II Emergency and Hazardous Chemical Inventory Reports. This system is for Tier II filing organizations to file their Tier II reports to the State each year. However, filing Tier II report via E-Plan may not fulfill the mandate per your state SERC and/or county LEPC and local fire department. Contact your State and County officials to see if they accept E-Plan as a form of electronic filing.

If you have comments or questions, please use the [Contact Us](#) button on any E-Plan website page.

**Important Notes**

1. In the filing year 2013, UT Dallas will institute an **administrative charge** for organizations that use E-Plan for filing online Tier II reports. Please look at the [list](#) to see if a charge for filing applies to you. This administrative charge is used to cover the costs of 1) updating and implementing the online Tier2 submit tool to ensure that it is fully compatible with the EPA's 2013 Tier2 Submit software and 2) the E-Plan staff's effort to service and support the filers throughout the data submission process. There are two methods of payment: credit card and check/money order.
2. Detailed instructions including how and where to pay online payment are available. Please view this step-by-step [guide](#) for the *E-Plan's Online Tier2 Submit module*.
3. On July 13, 2012, EPA published a final rule to revise Tier II reporting form. The rule becomes effective on **January 1, 2014**, and facilities must comply with the new requirements on the Tier II inventory form starting reporting year 2013, which is due by **March 1, 2014**. Click [here](#) to view changes to the E-Plan's online Tier2 Submit form for filing year 2013.

**Sign In**

If you have already registered for an account, enter your Access ID and password in the boxes below and Sign In to access or update your account and data.

NCEMTeAccount \*

[Forgot Access ID](#)

Password \*

[Forgot Password](#)

[Sign In](#)

[New to E-Plan?](#) [Create An Account](#)

# How are fees collected?

- Fees are assessed at the time of filing
- Users are presented with a statement and passed to a third-party payment processor
- Users are not able to finalize their report until payment is completed (unless exempt)
- System accepts Visa, MasterCard, and Electronic check



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# Paying fees in E-Plan

- Final step in filing process
- System automatically calculates fees
- After clicking "Submit" the user is passed to the payment processing page
- HTTPS secured portal maintained by a third-party payment processing firm

The screenshot shows the 'Owner/Operator Information' section of the 'NORTH CAROLINA STATE EMERGENCY RESPONSE COMMISSION (SERC) CONSOLIDATED ANNUAL REGISTRATION FORM'. The form is for the filing year 2014. Fields include Company Name (Smith), First Name (John), Last Name (Smith), Business Mailing Address (123 Elm St), City (Raleigh), State (NC), Zip (27601), Dun and Bradstreet Code (1234), Telephone (919-867-5309), and E-Mail (responing@ncdps.gov). Below this is the 'Registration Fee' section with four questions: 1. Is your facility a family farm enterprise? (Yes/No), 2. Is your facility owned by Federal, State, or local government? (Yes/No), 3. Is your facility a non-profit corporation? (Yes/No), and 4. Is your facility a motor vehicle dealership? (Yes/No). At the bottom is the 'Calculated Fees' section with input fields for Number of EHS Chemicals (1), Number of Non-EHS Chemicals (0), and Number of Exempt Chemicals (0), each with a corresponding fee of \$90.0, \$50.0, and \$0.0 respectively.

The screenshot shows the 'Hazardous Materials Facility Fees Collection' page. It includes a 'Payment Method' section with a 'Your Information' box containing E-Plan Access ID and NC Payment Invoice Number. Below this is a 'Choose method of payment' section with radio buttons for 'Pay by electronic check' and 'Pay by credit card'. The 'Pay by credit card' option is selected, showing a dropdown for 'Account Type' set to 'Personal' and a 'Select Method of Payment' button. Logos for Visa and MasterCard are also visible. At the bottom, there is a 'Back Next Exit' navigation bar.

# Paying fees in E-Plan

- Once payment is completed the user is passed back to E-Plan
- User will receive an emailed receipt from the payment processor and a PDF receipt confirming acceptance of their 2014 Tier II report

NORTH CAROLINA STATE EMERGENCY RESPONSE COMMISSION (SERC) CONSOLIDATED ANNUAL REGISTRATION FORM					
Access ID	1043553	Reporting Year	2014		
<b>I. OWNER / OPERATOR INFORMATION</b>					
Company Name	Smith				
Business mailing address (Street or P.O. Box)	123 7th st				
City	Raleigh	State	NC	Zip Code	27604
Dun and Bradstreet	1234	Telephone No.	919-825-2277		
Contact Person	Joe Smith				
Email	david.r.powell@ncdps.gov				
<b>II. REGISTRATION FEE</b>					
EHS	0 x \$90	Non-EHS	1 x \$50	Exempted	0
Below TPQ	0				
Fee	\$ 50.0				
<b>III. PAYMENT</b>					
Invoice number	125	Method of Payment			
Payment Status	Hold	Total Submitted	\$ 1.0		
<b>DUE DATE: MARCH 1 OF EACH YEAR</b>					
NC Emergency Management 4236 Mail Service Center Raleigh, NC 27699					
Telephone (919) 825-2277 Web Site: <a href="https://www.ncdps.gov">https://www.ncdps.gov</a>					



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# How will fee receipts be used?

- S.L. 2014-100 allows fees to be used three ways:
  - Pay costs associated with maintaining the Hazardous Materials database (E-Plan)
  - Support the Regional Response Team program (replacing state appropriation)
  - Provide county grants for hazardous materials response planning and training



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# Frequently Asked Questions

- Collection of questions received from industry and local EM agencies
- Addresses who needs to file, how to file, exemptions, contact info for NCEM
- <http://tinyurl.com/TierIIFAQ>
- <http://www.nccrimecontrol.org/Index2.cfm?a=000003,000010,000064,003141>



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# Video Tutorials

- How to register, input facility and chemical info, and complete your payment
- <http://tinyurl.com/TierIIVideos>
- <http://www.nccrimecontrol.org/Index2.cfm?a=000003,000010,000064,003143>



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# POC for Tier II Questions

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(c) 919.609.2064



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# 2015 E-Plan Updates for Responders

Mathew Marshall, E-Plan State Tier 2 Coordinator

University of Texas-Dallas

[mmarshall@utdallas.edu](mailto:mmarshall@utdallas.edu)

# North Carolina Usage

- Currently the state of NC has ##### users
- How do we increase this number?
  - Free Access
  - Internet access needed
  - Up-loadable to CAMEO
  - Training

# FREE Mobile Application

- Available on Google Play NOW!!!
- IOS coming soon
- Need access via webpage first
  - Uses same user name/password
  - Can store on phone (please lock phone)

Menu

E-Plan

Facility Search

Facility ID

Facility Name

Company Name

Street Address

Select State

All

Select County/Parish

All

City Name

Zip Code

Filing Type

302

311

Tier2

RMP

Filing Year

All

☐ Newly submitted or modified facilities since last login

Search

Reset

Contact Us

Acceptable Use Policy

@ 2014 E-Plan

Menu

Home

Facility Search

Facility Chemical Sea...

Facility Visual Search

Chemical Search

Logout

Menu

E-Plan

Facility Search

Facility ID

Facility Name

Company Name

Street Address

Select State

NC

Select County/Parish

All

City Name

Zip Code

Filing Type

302

311

Tier2

RMP

Filing Year

2014

☐ Newly submitted or modified facilities since last login

Search

Contact Us

Acceptable Use Policy

@ 2014 E-Plan



Menu

E-Plan

Facility Search

Facility ID

Facility Name

Company Name

Street Address

Select State

NC

Select County/Parish

All

City Name

Zip Code

Filing Type

302311Tier2RMP

Filing Year

2014

☐ Newly submitted or modified facilities since last login

SearchReset

Contact Us

Acceptable Use Policy

@ 2014 E-Plan

Menu

E-Plan

Options

Facility Search Result

Showing 2391 of 2391 result(s)  
\*\*\* Deregistered RMP facility highlighted in gray  
■ indicates facility with uploaded document(s)

No. 1	
Id	4985683
Facility Name	<a href="#">Blue Rhino Hamptonville</a>
Company Name	Ferrellgas dba Blue Rhino Hamptonville
Type	Tier2
Filing Year	2014
Address	1309 Buck Shoals Rd
City	Hamptonville
County	Yadkin
State	NC
No. 2	
Id	4993128
Facility Name	<a href="#">Cardinal Chemcials, Inc Windsor Warehouse 2</a>
Company Name	Cardinal Chemcials, Inc.
Type	Tier2
Filing Year	2014
Address	117 George Gray Road
City	Windsor
County	Bertie
State	NC
No. 3	
Id	4993096
Facility Name	<a href="#">OSA, Inc.</a>

Menu	
Options	
Facility Search Result	
Showing 2391 of 2391 result(s)	
*** Deregistered RMP facility highlighted in gray	
■ indicates facility with uploaded document(s)	
No.	1
Id	4985683
Facility Name	<a href="#">Blue Rhino Hamptonville</a>
Company Name	Ferrellgas dba Blue Rhino Hamptonville
Type	Tier2
Filing Year	2014
Address	1309 Buck Shoals Rd
City	Hamptonville
County	Yadkin
State	NC
No.	2
Id	4993126
Facility Name	<a href="#">Cardinal Chemcials, Inc Windsor Warehouse 2</a>
Company Name	Cardinal Chemcials, Inc.
Type	Tier2
Filing Year	2014
Address	117 George Gray Road
City	Windsor
County	Bertie
State	NC
No.	3
Id	4993096
Facility Name	<a href="#">OSA, Inc.</a>

Menu	
Options	
Facility Search Result	
Showing 2391 of 2391 result(s)	
*** Deregistered RMP facility highlighted in gray	
■ indicates facility with uploaded document(s)	
No.	1
Id	4985683
Facility Name	<a href="#">Blue Rhino Hamptonville</a>
Company Name	Ferrellgas dba Blue Rhino Hamptonville
Type	Tier2
Filing Year	2014
Address	1309 Buck Shoals Rd
City	Hamptonville
County	Yadkin
State	NC
No.	2
Id	4993126
Facility Name	<a href="#">Cardinal Chemcials, Inc Windsor Warehouse 2</a>
Company Name	Cardinal Chemcials, Inc.
Type	Tier2
Filing Year	2014
Address	117 George Gray Road
City	Windsor
County	Bertie
State	NC
No.	3
Id	4993096
Facility Name	<a href="#">OSA, Inc.</a>
Company Name	Okaya Shinnichi Corp. of America

Download Tier2 Zip File

Google Map

Download Excel File

Sort by

Facility ID

Download Tier 2 PDF

Download Multiple KML...

Menu

EPlan

Facility Information	
Contact Information	Chemical Inventory
Additional Information	StateFields

Options

Facility Information	
Facility Name	Blue Rhino Hamptonville
Company Name	Ferrellgas dba Blue Rhino Hamptonville
Filing Year	2014
Department	:
Physical Address	1309 Buck Shoals Rd Hamptonville, Yadkin County NC - 27020
Latitude	36.07;
Longitude	-80.490;
USNG	17S NV 45925 91833
Location Description	Information not available
Maximum No. of Occupants	67 (Manned)
Corporate Email	<a href="mailto:dparker@bluerhino.com">dparker@bluerhino.com</a>
Type of Facility	EPCRA 312 (Tier2)
Data Management	Last modified Date: 2015-01-20 15:01:38.0 UTC  First Submit Date: 2015-01-16 14:40:20.0 UTC  Data Submitted by: David R. Parker  Data Entered by: David Parker ( <a href="mailto:dparker@bluerhino.com">dparker@bluerhino.com</a> ), Access ID: 1044326  NAICS - 454310 - Bottled Gas dealers Dun & Bradstreet - N/A - N/A
Facility Notes	Information not available

Menu

EPlan

Facility Information	
Contact Information	Chemical Inventory
Additional Information	StateFields

Facility Contact Information	
Name	Mike Fleming
Contact Type	Emergency Contact
Phone	Work - <a href="tel:1-336-659-6720">1-336-659-6720</a> 24-hour - <a href="tel:1-336-918-4418">1-336-918-4418</a> Home - <a href="tel:1-336-784-5150">1-336-784-5150</a>
Email	<a href="mailto:mffleming@bluerhino.com">mffleming@bluerhino.com</a>
Name	Chris Moxley
Contact Type	Emergency Contact
Phone	Work - <a href="tel:1-336-468-8010">1-336-468-8010</a> ext 223 Emergency - <a href="tel:1-336-399-1944">1-336-399-1944</a> 24-hour - <a href="tel:1-336-469-2989">1-336-469-2989</a>
Email	<a href="mailto:cmoxley@bluerhino.com">cmoxley@bluerhino.com</a>
Name	David Parker
Contact Type	Owner / Operator
Phone	Work - <a href="tel:336-468-8010">336-468-8010</a> ext 231 Home - <a href="tel:828-256-7409">828-256-7409</a> 24-hour - <a href="tel:828-464-0909">828-464-0909</a>
Email	<a href="mailto:dparker@bluerhino.com">dparker@bluerhino.com</a>

Facility Information	
Contact Information	Chemical Inventory
Additional Information	StateFields

Chemical Inventory Information

Storage Locations	<a href="#">Propane</a>
Type	74-98-6
Pressure	1,273,678
Temperature	748,096
Max Amount in largest container (lbs)	99,360
NFPA Code	<div><div><div>H</div><div>F</div><div>R</div><div>S</div></div><div><div>1</div><div>4</div><div>0</div><div>-</div></div></div>
Properties	Pressure
Mixture	
Liquid	
Gas	
Fire	
Chronic	
Fact Sheets	<div><div>MSDS</div><div>Profile</div><div>CHRIS</div></div>

Storage Locations	Synonyms: Bottled gas;Dimethyl methane;Dimethylmethane;Hc 290;Liquefied petroleum gas;Lpg;N-propane;Propane;Propane (dot french);Propane en m+lange (dot french);Propane mixture;Propano (dot spanish);Propano, en mezcla (dot
-------------------	--

<div><div></div>Show</div>	
Storage Locations	1 Bulk plant A (4 tanks) -West side of facility -Front
Type	Above ground tank
Pressure	Ambient pressure
Temperature	Ambient temperature
Storage Locations	2 Storage yard East , West and South areasType Cylinder -L
Type	Cylinder DOT L
Pressure	Ambient pressure
Temperature	Ambient temperature

## Facility Information

Contact Information	Chemical Inventory
Additional Information	StateFields

## Facility Documents

**File Name** doc01304420150109133529siteplan.pdf

File Category Other

Description Site Plan

Download **File Name** doc0130452015010evacplan.pdf

File Category Other

Description Evacuation plan site map

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